

## Privacy Policy - European Liberal Forum

Last updated: 15 January 2019

We care about your privacy and we are committed to protect it. Our privacy policy is intended to protect the personal information of our website visitors, newsletter subscribers and event attendees, and to respect the European legislation on this matter, particularly under the General Data Protection Regulation (GDPR) (EU) 2016/679. The information you provide us will be used only for its intended purpose. We do not collect information for commercial marketing, nor do we share it with third parties. Submitting information is strictly voluntary and by doing so, you are giving us your permission to use the information. We will revise or update this policy if our practices and communication channels change. Changes to this policy will not apply retroactively.

We want to be transparent with you on what personal data we collect, why we collect it and what we do with it. Moreover, we want you to know your rights regarding your personal data. The following provides you with an overview of what happens with your data when you visit our website, subscribe to our newsletter or take part in our events.

• If you register to our newsletter

We will use your email address to send you a monthly newsletter, updates based on your interests.

• If you attend an ELF event

We will most likely take photos of the event, share them on social media (Facebook, Twitter, Instagram, Website), and collect your signature. These steps are required in order to document the use of the grant the European Parliament awards us with on a yearly basis. As per Belgian law, we have an obligation to store that information for 5 years.

• If you are a contractor or supplier

We will collect information in order to perform payments, send invoices and comply with legal obligations.

• If you apply for a job or an internship

We will keep the information you provided – voluntarily or responding to a vacancy – for 6 months, after which it will be removed from our registry. Should you wish to have it removed before that delay, please contact <a href="mailto:info@liberalforum.eu">info@liberalforum.eu</a>.

Personal data refers to any information, which identifies you as an individual (directly or indirectly), as stated in the text of regulation the General Data Protection Regulation (GDPR) (EU) 2016/679



Once you have provided us with your data, you have the right to:

- Request access to the personal data we have from you;
- Request a rectification, erasure, restriction of processing of your personal data, unless there is any legal objection;
- Object to processing;
- File a complaint with a supervisory authority.

We strive to maintain appropriate technical, security and organisational measures to protect Personal Data against unauthorised or unlawful processing and use, and against accidental loss, destruction, damage, theft or disclosure.

Any request or question relating to the protection of privacy on the site can be asked of us at the postal address indicated on the site, as well as by electronic mail at the address >> info@liberalforum.eu.