

Call for tenders: Printing house

The European Liberal Forum is a political foundation and think tank, producing approximately 200 written outputs per year. These intellectual outputs range from extensive studies with original data and analysis, to shorter policy recommendations and reports. Of these 200 publications, around 50 will go on to be printed in paper format. We require three separate quotes for the different types of text below, with a quotation of your price per word/page and any other fees incurred. The chosen supplier must be able to invoice within the EU.

Scope of work

- **Scenario 1**

High-quality hardback, for publications over 80 pages, black-and-white printed text, with up to 10 accent colours for borders, headers, subtitles, pagination etc. The front cover may include more colours. Interior leaf matt, minimum 150 gsm.

- **Scenario 2**

Medium-quality paperback for publications over 50 pages, black-and-white printed text with up to 3 accent colours for borders, headers, subtitles, pagination, etc. The front cover may include more colours. Interior leaf matt, minimum 120 gsm.

- **Scenario 3**

Booklet-style, less than 50 pages, black-and-white printed text with up to 3 accent colours for borders, headers, pagination etc. The front cover may include more colours. Interior leaf gloss, minimum 120 gsm.

Response times and methods of working

ELF works to quite tight deadlines and requires feedback including a confirmation of whether the job is accepted, as well as as estimated delivery date, within 48 hours.

ELF takes care of delivering the final designed print files, including front and back cover pages and ISBN.

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Documents to be submitted for the tender

1. Offers for each of the scenarios listed above.
2. Description of the company, including organigramme, ethos and methods of working.

Terms of the contract

3-year framework contract alongside two other providers

Deadline for applications

6 January 2022

For information and questions, please send an email to info@liberalforum.eu.