

Call for tenders: Video editing

The European Liberal Forum is a political foundation and think tank, requiring different types of video services. The main types of services required are:

- Event video production and editing (event filming and editing for highlights)
- Promo teasers (short videos up to 45 sec with content from ELF archives or visual banks) for the purpose of promoting key ELF activities and events
- Video editing of videotaped webinars/online events
- Editing of videos up to 3 minutes, adding ELF visual elements and subtitling (Thoughtbites)
- Production and videos with animation and graphic storytelling to describe topics/policy areas.

The chosen supplier must be able to invoice within the EU.

Scope of work

Based on the services described, please provide a price list with rates for professionals involved (ex. art director, sound engineer, editor, infographic/graphic design expert) and rough estimations of each of the items described, with add-on possibilities (for example, if we want to add infographics or other additional elements, subtitling etc).

We would also like to have price indication for script writers, in the case that the script is not provided by ELF.

Response times and methods of working

Each video request will be described in a separate brief detailing the exact needs and technical specifications required. However, in each category described, we would like to include 4-5 review rounds. We expect that for each project the supplier will be responsive within 72 hours maximum when analysing the brief and 48 hours maximum when integrating feedback.

Documents to be submitted for the tender

Portfolio of work and clients, description of services, list of professionals involved with CVs, indicative pricing for projects described (you can add your own pricing system based on video duration, different types of seniority or expertise required and/or base it on similar work performed for other clients).

liberalforum.eu  [/europeanliberalforum](https://www.facebook.com/europeanliberalforum)  [@eurliberalforum](https://twitter.com/eurliberalforum)

Terms of the contract

3-year framework contract alongside two other providers

Deadline for applications

6 January 2022

For information and questions, please send an email to info@liberalforum.eu.