

## European Liberal Forum (ELF) - Call for Tender

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Brussels (BE).

### Services: **Teambuilding and training activities**

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Deadline for submitting tenders: 1 December 2024

The European Liberal Forum (ELF) is the political foundation and think-tank of the European liberal Party ALDE, with a network of 57 member organisations across Europe and a Secretariat. Each year, ELF Secretariat organises team buildings and trainings for the employees.

The purpose of this call for tenders is to conclude a contract with a provider of the following services:

- 1. Teambuilding and training** – activities organised for the employees of ELF, which aim at strengthening the understanding and collaboration between the team members and allow them to work together effectively as a team, increase motivation and promote cooperation as well as foster personal development of employees.
- 2. Management consultancy** – provide ad hoc support and advice to senior management in issues related to employee management, leadership training and functioning of the organisation.

*The price should be stated per hour or day without VAT.*

The tender application, to be submitted in English, should consist of a **description** of the service (training concept notes, examples of previous practices), the **price quote**, including the following information about the company's legal status: name of the company, legal address and form of association, structure of the company, VAT number and status.

If you need more information to provide an offer, please do not hesitate to contact [orymaszewska@liberalforum.eu](mailto:orymaszewska@liberalforum.eu).

ELF will sign a contract with the provider of the services for a duration of 3 years.

If you are interested, you are requested to submit your application by email no later than 1 December 2024 via Contact email: [tender@liberalforum.eu](mailto:tender@liberalforum.eu)